

Great Ouseburn Fire Risk Assessment 01.08.09

Risk Assessment For:	ALL Users of the Hall
Premises Name/Number	Great Ouseburn Village Hall
STREET	Lightmire Lane
Area	Great Ouseburn York
Postcode	YO26 9RL
Name of Person Responsible for the Premises	Village Hall Management Committee
Name of Person Completing Risk Assessment	Paul Thompson
Date	01/08/2009

Are the Premises Multi-Occupied	YES - Function dependant
Do You have Control over Shared Means of Escape	YES
What is the Majority of Your Area of the Premises Used for	Specific User group activities & Social Functions
What is the Total Number of Floors in the Building	2
How many Floors in the Building do you occupy, Entirely or Partially	2
What is the Estimated Total Floor Space Occupied by You	600m2
Do You have any Automatic Fire Detection Equipment in Your Premises	YES - Smoke & Rate of Change temperature Detectors fitted.
Do You have any Automatic Sprinklers	NO
Do You have an Automatic Smoke Control System	NO
What is the General Mobility/Vulnerability of the Occupants	Normal Mix , Adults & Children
Do You Consider the Premises an Environmental Risk in the Event of a Fire	NO
Do You Consider any Aspect of the Premises, Contents or Occupancy Present a Significant Risk to the Fire Service in the event of a Fire	NO
Do You Consider that any Serious Damage to the Premises would have a Significant Impact on the Local Community	YES

Specific Control Measures

Control Measure	Comments
Fire Alarm - Detection	Smoke & heat detectors + Manually operated BREAK Glass points at exits
Fire Alarm - Warning	Multiple sounders throughout premises
Escape Lighting Are there any parts of the building where escape would be difficult if the normal lighting failed .	No, there is Adequate Emergency lighting for all fire escape routes
Fire Extinguishers Are there enough of the appropriate types to enable a small fire to be tackled	Yes
User Training	Users are regulated updated with relevant safety procedures
Security Can people open all doors on escape routes easily?	All doors can be opened by an adult & no unsupervised childrens activities take place on the premises

Systems of Work

Staff Training	No Staff employed - All user group volunteers are are updated with the "Emergency Proceedures Plan" regularly
Preventative Maintenance	Fire Alarms & emergency Lighting is checked 4 times per year. + maintenance contract for extinguishers.
Other Control Measures	All cleaning materials are stored in locked cupboards

Identification of People at Risk

Inner Rooms	
Visitors - Who may be at higher risk because are not familiar with the escape routes	All escape routes and EXITS clearly signed + "Emergency Proceedures" document displayed on notice board.

Risk Assessment Review - Date of Review 01/08/2010

Significant Findings	Action Required